

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, June 2, 2016 - 7 p.m.

Chairman Hartlaub called the Work Session to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Miriam Clapper, Township Secretary.

Chairman Hartlaub announced that an executive session took place prior to the meeting to discuss labor issues.

ROLL CALL: Present were Supervisors Blettner, DeGannaro, Hartlaub and Staaf. Also present, Manager Marc Woerner, Township Engineer Chris Toms and Solicitor Linus Fenicle. Supervisor Ault was not present.

PUBLIC COMMENT: Chairman Hartlaub asked if anyone from the audience wanted to address the Board and received no comments.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, May 17, 2016, seconded by Supervisor Staaf. **Motion carried.**

CORRESPONDENCE:

Chairman Hartlaub noted that the Township received no correspondences.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Blettner seconded by Supervisor DeGennaro. **Motion carried.**

DISCUSSION ITEMS:

A. Adoption of Ordinance #2016-03 Amending Solid Waste Ordinance #06-2010

Township Solicitor Linus Fenicle reported that the Ordinance had been advertised as required. The Ordinance is being revised due to some concerns that were brought to the Board's attention. The Board has addressed those concerns and it is ready for adoption.

Supervisor DeGennaro made a motion to adopt Ordinance #2016-03 amending Solid Waste Ordinance #06-2010, seconded by Supervisor Staaf. **In a roll call vote, the Motion carried.** Supervisor Ault was not present.

B. Extension Request

1. Carl Gobrecht (extension expires June 3, 2016)
 - i. Orchard Estates Preliminary Plan

Chairman Hartlaub informed those present that the Township received a letter from Mr. Carl Gobrecht dated May 31, 2016, requesting that the Board of Supervisor accept his request to withdraw Orchard Estates – Shorbs Hill Road – 56 Lot Preliminary Plan.

Supervisor Blettner made a motion to accept the letter Mr. Gobrecht withdrawing Orchard Estates Plan, seconded by Supervisor Staaf. **Motion carried.**

2. Burkentine & Sons (extension expires on July 2, 2016)
 - i Wyndsong Point – Phase 2 – Final Plan
 - ii Steeple Chase – Final Plan
3. S & A Homes (extension expires on July 2, 2016)
 - i. Fox Run Village – Final Plan
4. Myer/Carter/Almega (extension expires on July 2, 2016)
 - a. Fuhrman Mill Heights – Final Plan

Township Manager, Marc Woerner informed the Board members that the above developers would be coming before the Board on June 21, 2016, to discuss their individual plan. He explained the information they received in their notebook was for their review.

Supervisor Staaf asked if any of the above plans were deficient. Township Engineer, Chris Toms explained most of the plans needed to post security. Chris explained the securities estimates would need to be updated.

Chairman Hartlaub asked the Township Engineer to explain how these plans became a part of the Permit Act. The Engineer explained that the previous Manager, he believed, had interpreted the Act to include these plans because they had received extension during the Permit Act timeframe. That time will expire on July 2, 2016.

Chairman Hartlaub asked that items 2, 3, and 4 under *Discussion Items* be placed on the Agenda for the June 21, 2016, regular Board of Supervisors meeting.

C. Authorization to Advertise 2016 Road Project

Supervisor Staaf made a motion authorizing the advertisement for bids for the 2016 Road Projects, seconded by Supervisor Blettner. **Motion carried.**

D. J.P. Harris Associates, LLC – Agreement to Collect Delinquent 2015, 2016 and 2017 Per Capita Taxes

Township Manager, Marc Woerner informed the Board that J. P. Harris has been collecting the Township delinquent per capita taxes for several years. He explained that this service is free to the Township; the delinquent taxpayer pays the additional collection fee.

West Manheim Township Board of Supervisors
Work Session Meeting
June 2, 2016
Page 3

Chairman Hartlaub asked that this item be placed on the Agenda for the June 21, 2016, regular Board of Supervisor meeting.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Chairman Hartlaub asked if any Supervisor had anything further to discuss or if anyone from the Public wanted to come forward and received no reply.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, June 21, 2016 at 7:00 p.m. with the Supervisors Caucus at 6:00 p.m. Work Session Meeting – Thursday, July 7, 2016 at 7:00 p.m. with the Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor DeGennaro made a motion to adjourn the meeting at 7:30 p.m., seconded by Supervisor Blettner. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary